

Partner Engagement Manager

Full-Time -In Person | Salaried, Exempt | Benefits Eligible-
Reports to Development Director

Why Join Will-Grundy Habitat for Humanity?

Building Homes ... Communities ... and Hope.

If you're looking for a career where your work creates lasting change, Habitat for Humanity offers something truly unique. Every relationship you build, every partnership you cultivate, and every person you connect to our mission helps create safe, affordable housing opportunities for families in our community.

This position is about more than outreach. It's about bringing together people, businesses, churches, civic organizations, schools, volunteers, and community leaders around a shared purpose: building homes, communities, and hope.

The role combines community outreach, partnership development, volunteer engagement, and relationship management to ensure Habitat continues to expand its impact throughout the region. This position also plays a critical role in growing Habitat's volunteer pipeline while creating meaningful experiences that inspire volunteers, community partners, and supporters to remain actively connected to the mission.

As the Partner Engagement Manager, you will serve as one of the public faces of Habitat, helping transform goodwill into action and relationships into meaningful impact. You will have the opportunity to build strategic partnerships, engage thousands of volunteers, expand community awareness, and help families achieve strength, stability, and self-reliance through affordable housing.

If you are energized by connecting people to purpose, building relationships, and creating community impact, we invite you to join our team.

Position Summary

The Community & Partner Engagement Manager is responsible for developing, growing, and stewarding relationships with corporations, faith communities, civic organizations, educational institutions, community groups, and volunteers. This position serves as a key ambassador for Habitat, building awareness, engagement, and investment in the organization's mission.

The role combines community outreach, partnership development, volunteer engagement, and relationship management to ensure Habitat continues to expand its impact throughout the region.

This is a full-time, salaried, exempt position with benefits.

Key Responsibilities

Community Outreach & Public Engagement

- Serve as a visible representative of Habitat throughout the community.
- Attend networking events, chamber meetings, community gatherings, and neighborhood initiatives.
- Build awareness of Habitat's programs and mission.
- Coordinate presentations and educational opportunities for community groups.
- Collaborate with marketing staff to promote community engagement opportunities.
- Assist and support Habitat's broader marketing efforts... community outreach and marketing naturally overlap, by providing content, photos, event coverage and community updates that help promote Habitat's mission across marketing channels.

Faith & Civic Engagement

- Develop and strengthen partnerships with churches, faith communities, service clubs, and civic organizations.
- Create opportunities for volunteerism, sponsorship, advocacy, and mission engagement.
- Coordinate speaking engagements and outreach opportunities.
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Volunteer Engagement

- Recruit volunteers for construction, ReStore, special events, and community projects.
- Lead volunteer recognition and retention strategies.
- Help create meaningful volunteer experiences that encourage long-term engagement.

Community Events

- Support major fundraising and community engagement events.
- Coordinate partner participation at events.
- Manage outreach initiatives tied to: Rock the Block, Women Build, Veteran Build, Home Dedications, Groundbreakings, Community Events, and Volunteer Appreciation Events.
- Support major fundraising events, including but not limited to Beer & Bourbon, Tinsel & Tinis, Bids that Build, Golf Invitational, and First Look for Charity.

Relationship Management

- Maintain a partner engagement database - Volunteer Local
- Track outreach activities, volunteer engagement, and partnership outcomes.
- Prepare reports demonstrating community impact and relationship growth.

Preferred Qualifications

- Bachelor's degree in nonprofit management, communications, business, marketing, public relations, community development, or a related field.
- 3–5 years of experience in community outreach, relationship management, corporate partnerships, volunteer engagement, and/or fundraising or business development.

Ideal Candidate Will Demonstrate

- Outstanding interpersonal and networking skills.
- Strong public speaking and presentation abilities.
- Ability to build trust quickly with diverse audiences.
- Experience managing multiple projects simultaneously.
- Passion for affordable housing and community impact.
- Ability to work independently while collaborating effectively across teams.
- Strong proficiency with Microsoft Office and CRM/database systems.

Schedule Flexibility

This position comes with significant flexibility due to the relationship-based nature of the work.

What Flexibility Looks Like

The role is not a traditional Monday–Friday "sit-at-your-desk from 8:00–4:00" position. Some weeks may include:

- Early morning chamber breakfasts.
- Corporate partner meetings.
- Lunch-and-learn presentations.
- Church services or faith-based outreach.
- Evening and weekend events.
- Volunteer appreciation activities.
- Community festivals and special events.
- Occasional weekend volunteer projects or build events.

Because of these expectations, staff are encouraged to manage their schedules with flexibility and accountability. Evening or weekend commitments are balanced with adjustments to daytime schedules when appropriate. Success in this role is measured by relationship growth, partnership engagement, and mission impact — not by hours spent at a desk.